



TREE REMOVAL PERMIT APPLICATION

For Tree(s) Growing on City Property, Public Right-of-Way, or a City Easement

Official Use Only: Date Received

SECTION A

Contact Name: _____ Phone Number: _____ Date: _____

Street Address of Tree(s) Proposed to be Removed: _____

Location of Tree(s):

City Property
Complete Section B

Public Right-of-Way
Complete Sections B and C

Other City Easement
Complete Sections B and C

SECTION B

Please Provide the Following and Return to the Public Works Department for Approval:

1. A detailed site plan on an 8-1/2" x 11" format showing exact location of tree(s) to be removed, labeled "Attachment 1".
2. A statement demonstrating need for tree removal referencing a reason listed in Chapter 12.32.110 of the Poway Municipal Code, labeled "Attachment 2".
3. A picture of tree(s) being proposed to be removed. The photograph must be signed and dated by the photographer and labeled "Attachment 3".
4. The required Tree Removal Permit fee (please see master fee schedule.).
5. Species and size(s) of tree(s) being proposed to be removed and of the replacement tree(s) (if required, see below):

Number of Trees	Tree Species	Trunk Diameter(s)	Replacement Tree(s) Species and Size(s)

NOTE: Replacement tree requirements – If a tree is 1) a Native Tree or 2) on commercial or industrial property and is greater than 3" in diameter, it must be replaced by a similar sized tree (see Poway Municipal Code, Chapter 12.32.130). A Native Tree is one of the following: Canyon Live Oak, Coast Live Oak, Englemann Oak, and California Sycamore.

SECTION C

1. Is/are the tree(s) being proposed to be removed in the public right-of-way of a residential street? Yes No

If YES, list the property's Assessor's Parcel Number (APN): _____

2. Is the applicant the property owner? Yes No

If NO, Owner's Signature: _____

SECTION D

FOR CITY OF POWAY USE ONLY:

If tree(s) is/are growing on the public right-of-way of a residentially classified street, attach confirmation that a Notice of an Intent to Remove a Tree has been sent to adjacent property owners within one working day of receipt of form.

APPROVED _____
Public Works Supervisor (if applicable)

DENIED

APPROVED
(With Attached Conditions) _____
Operations Manager or Assistant Director Director of Public Works